

## Appendix 3 - Code of Conduct

The Members of the Committee/Working Group shall:

1. Act only in the best interests of WAGGGS and its members;
2. Keep confidential and not disclose, reveal or provide confidential information to any person;
3. Declare any conflicts of interest;
4. Be flexible, open-minded and willing to express concerns;
5. Communicate effectively and in a timely fashion;
6. Take responsibility for asking if they don't understand something so that the Committee can make informed decisions;
7. Take responsibility for ensuring that all Committee Members are able to participate in the decision-making process;
8. Take personal responsibility for keeping themselves informed of the business of the Committee, reading supporting papers and meeting agreed deadlines;
9. Support and care for each other, maintaining a positive attitude and positive approach to the work of the Committee;
10. Model WAGGGS values: be a team player and work in partnership with each other and staff.